



## CALL FOR TENDERS

**Reference: NES/MAD/MED//20/002**

**Subject: Invitation to tender for “Drugs, medical consumables and equipment”**

Dear Ms/Mr

Médicos del Mundo Spain seeks to award a supply contract for drugs, medical consumables and equipment for the purpose of medical support in Primary health care centres (PHCCs) in the framework of our projects in Northeast Syria.

A tender dossier can be requested by email to the following address:

[marcial.rodriguez@medicosdelmundo.org](mailto:marcial.rodriguez@medicosdelmundo.org) and <https://www.medicosdelmundo.org/quienes-somos/licitaciones>

The deadline for the receipt of tender submissions is December 14th, 2020 at 2 pm Spanish time – after which further tenders will not be accepted.

Cost incurred by the tenderer in preparing and submitting the tender proposals will not be reimbursing.

Further enquiries or requests for additional information or clarifications should be directed to the aforementioned email address as well as answers to general questions and any further important information regarding the call for tenders will be published in the website:

<https://www.medicosdelmundo.org/quienes-somos/licitaciones>

Your sincerely.

**Médicos del Mundo Spain – Logistic Department**



## CALL FOR TENDERS

### 1. Publication references

NES/MAD/MED//20/002

### 2. Procedures

International Tender Procedure

### 3. Project/Programme

Ensuring access to quality and comprehensive primary health care services, including sexual and reproductive health and mental health and psychosocial support, for the conflict-affected population in the Governorates of Al-Hasakeh and Aleppo in Northeast Syria

### 4. Contracting entity- decision

Selection Committee – Medicos del Mundo Spain

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## CONTRACT SPECIFICATIONS

### 6. Description of contract

Supply contract

### 7. Name and line item number

DRUGS		
N#	DESIGNATION	QUANTITY
1	ACETYLSALICYLIC ACID 100 MG TABS	63000
2	ACETYLSALICYLIC ACID 75 MG TABS	167000
3	ACICLOVIR 200 MG TABS	20000
4	ACICLOVIR 5 % CREAM	575



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5	ALBENDAZOLE 400 MG TABS	264000
6	ALCOHOL SWABS 70 %	1000
7	ALUMINIUM HYDROXYDE 400 MG + MAGNESIUM 400 MG TABS	66500
8	AMLODIPINE 5 MG TABS	175000
9	AMOXICILLIN 100 MG + CLAVULANIC ACID 12,5 MG PED ORAL SUSP	10650
10	AMOXICILLIN 250 MG TABS	75000
11	AMOXICILLIN 500 MG TABS	285000
12	AMOXICILLIN 500 MG/ CLAVULANIC acid, 62.5 MG, TAB	24500
13	AMOXICILLINE 125 MG + ACIDE CLAVULANIQUE 31,25 ORAL SUSP	21500
14	ASCORBIC ACID VITAMIN C 250 MG TABS	395000
15	ATENOLOL 50 MG TABS	7000
16	AZITHROMYCIN 250 MG TABS	2000
17	AZITHROMYCIN 500 MG TABS	200
18	BECLOMETASON 50 MCG 200 PUFFS INHALER	850
19	BECLOMETHASON 250 MCG, 200 PUFFS INHALERS	550
20	BENZYL BENZOATE 25 % 1 LITRE	145
21	BENZYL BENZOATE 25% 100 ML.	100
22	BISOPROLOL 5 MG TABS	20000
23	BISOPROLOL FUMARATE, 10 MG TABS	20000
24	CALAMINE 125 ML	650
25	CALAMINE 15 % LOTION 500 ML	10
26	CEFALEXIN 250 MG TABS	2000
27	CEFIXIME 100 MG / 5 ML ORAL SUSP	4750
28	CEFIXIME 200 MG TABS	10000
29	CHLORHEXIDINE GLUGONATE 5% SOLUTION 1 LITRE BOTTLE	40
30	CHLORPHENAMINE MALEATE 4 MG TABS	50000
31	CIMETIDINE 200 MG TABS	224000
32	CIPROFLOXACIN 250 MG TABS	202500
33	CIPROFLOXACIN 500 MG TABS	150000
34	CLOTRIMAZOLE 500 MG VAGINAL TAB	2300
35	COTRIMOXAZOLE 120 MG TABS	5000
36	COTRIMOXAZOLE 480 MG TABS	50000



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37	COTRIMOXAZOLE Oral Suspension	430
38	DEXTROSE / GLUCOSE 5 % POUCH 1000 ML INJ	115
39	DEXTROSE / GLUCOSE 5 % POUCH 500 ML INJ	100
40	DEXTROSE / GLUCOSE 50 % AMP 50 ML	33
41	DICLOFENAC 25 MG / ML AMP 3 ML INJ	500
42	DICLOFENAC 50 MG TABS	253150
43	DICLOFENAC 75 MG / ML AMP 3 ML INJ	23000
44	ENALAPRIL 5 MG TABS	75050
45	ERYTHROMYCIN 250 MG TABS	2000
46	ERYTHROMYCIN 500 MG TABS	9690
47	FLUCONAZOLE 200 MG CAPS	1000
48	FLUCONAZOLE 200MG TAB	1000
49	FOLIC ACID 5 MG TABS	61800
50	FUMARATE FERROUS 100MG/ 5ML ORAL SUSP	2150
51	FUMARATE FERROUS 185 MG (60 MG IRON) + FOLIC ACID 0,4 MG TAB	30570
52	FUROSEMIDE 10 MG / ML AMP 2 ML INJ	50
53	FUROSEMIDE 40 MG TABS	300
54	GLIBENCLAMIDE 5 MG TABS	146500
55	GLICLAZIDE 80 MG TABS	104250
56	HYDROALCOHOLIC ANTISEPTIC GEL FOR HANDS (Alcohol Based Handrub)500 ML	1425
57	HYDROALCOHOLIC ANTISEPTIC GEL FOR HANDS 100 ML	5575
58	HYDROALCOHOLIC ANTISEPTIC GEL FOR HANDS 500 ML	500
59	HYDROCHLOROTHIAZIDE 25 MG TABS	292000
60	HYDROCHLOROTHIAZIDE 50 MG TABS	500
61	HYDROCORTISONE 1% OINTMENT 15 G TUBE	550
62	HYDROCORTISONE 100 MG AMP 2 ML INJ	50
63	HYOSCIN BUTHYLBROMIDE 10 MG TABS	5000
64	HYOSCINE BUTHYLBROMIDE 10 MG TABS	57250
65	HYOSCINE BUTHYLBROMIDE 20 MG / ML AMP 1ML INJ	200
66	IBUPROFEN 200 MG TABS	272050
67	IBUPROFEN 400 MG TABS	445000
68	IBUPROFENE 100 MG / 5 ML ORAL SUSP 150 ML	15200



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69	LEVONOGESTREL IMPLANT 2 * 75 MG (JADELLE) + TROCAR	100
70	LEVONOGESTREL+ ETHINYLESTRADIOL 0.1/0.02 MG, COATED TABLETS	3000
71	LEVONORGESTREL 0.03MG TABS	25000
72	LEVONORGESTREL 1.5 MG TABS	50
73	LEVOTHYROXINE 100 MCG TABS	500
74	LEVOTHYROXINE SODIUM 0.01 MG TABS	25000
75	LEVOTHYROXINE SODIUM 0.05 MG TABS	10000
76	LIDOCAINE 1 % VIAL 10 ML INJ	50
77	Lidocaine 1% injectable solution 10ml	50
78	MAGNESIUM SULFATE 0.5 MG / ML 10 ML INJ	10
79	MEDROXYPROGESTERONE 150 MG / ML FL 1 ML INJ	3100
80	METFORMINE 500 MG TABS	355000
81	METFORMINE 850 MG TABS	261000
82	METHYLDOPA 250 MG TABS	100
83	METOCLOPRAMIDE 10 MG TABS	16550
84	METOCLOPRAMIDE 5 MG / ML AMP 2 ML INJ	6350
85	METRONIDAZOLE 125 MG / 5 ML ORAL SUSP 100 ML	615
86	METRONIDAZOLE 200 MG / 5 ML ORAL SUSP 100 ML	1135
87	METRONIDAZOLE 250 MG TABS	130000
88	METRONIDAZOLE 500 MG TABS	183000
89	MICONAZOL 2 % DERMAL CREAM 30 G TUBE	2100
90	MICONAZOLE 2% DERMAL CREAM 78 mg tube.	200
91	MICONAZOLE NITRATE,2%, ORAL GEL,80 G, TUBE	300
92	NIFEDIPINE 10 MG TABS	1000
93	NYSTATINE 100 000 UI/ML ORAL SUSP 30 ML	300
94	OMEPRazole 20 MG CAPS	250000
95	ORAL REHYDRATION SALTS (ORS) SACHET	6400
96	PARACETAMOL 10 MG/ML SOLUTION FOR INFUSION 100 ML BOTTLE	3550
97	PARACETAMOL 100 MG TABS	114500
98	PARACETAMOL 500 MG TABS	560000
99	PARACETAMOL ORAL SOL 120 MG / 5 ML 100 ML	50
100	PARACETAMOL SUPPOSITORY 120 MG	21100



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101	PERMETHREN 1% LOTION 100ML	475
102	PERMETHRINE 5% CREAM	100
103	PHYTOMENADIONE VITAMIN K1 10 MG / ML AMP 0.2 ML INJ	10
104	POLYVIDONE IODINE / POVIDONE IODINE / BETADINE YELLOW 10 % 2	645
105	PREDNISOLONE 5 MG TABS	13500
106	PROCAINE PENICILLIN 4 MIU VIAL POWDER INJ	575
107	RETINOL (VITAMINE A) 200 000 IU TABS	5000
108	RINGER LACTATE POUCH 1000 ML INJ	100
109	SALBUTAMOL 2 MG / 5ML ORAL SUSP	2000
110	SALBUTAMOL INHALER 0.1 MG / DOSE 200 PUFFS	100
111	SALBUTAMOL SOLUTION FOR NEBULIZER 2.5 MG/ 2.5 ML	715
112	SALBUTAMOL SOLUTION FOR NEBULIZER 25 MG/ML 2.5 ML	50
113	SODIUM CHLORIDE 0.9 % POUCH 500 ML INJ	250
114	SULFATE FERROUS 200 MG (65 MG IRON) + FOLIC ACID 0.25 MG TAB	265000
115	TETRACYCLINE 1 % EYE OINTMENT TUBE 5 GR	1400
116	VITAMIN D3 (COLECALCIFEROL) 10 000 IU / 1ML VIAL 10ML	20
117	VITAMINE K1 (PHYTOMENADIONE) 10 MG / ML AMP 1ML INJ	245
118	WATER FOR INJECTION 10 ML	3450
119	ZINC SULFATE 20 MG TABS	44000
CONSUMABLES		
N#	DESIGNATION	QUANTITY
120	ABSORBABLE MONOFILAMENT SUTURE 3/0 with NEEDLE	48
121	ALCOHOL 70% BASED HAND RUB 500mls	3000
122	BAG PLASTIC FOR DRUGS 05X10 CM	35000
123	BAG PLASTIC FOR DRUGS 10X15CM WITH MINIGRIP CLOSURE	5000
124	BAG WASTE BIOHAZARD black	500
125	BAG WASTE BIOHAZARD RED	700
126	BAG WASTE BIOHAZARD YELLOW	1500
127	BAG WASTE MEDICAL (RED) 20-40Kg capacity	3000
128	BAG WASTE MEDICAL (YELLOW) 20-40Kg capacity	5000
129	BANDAG, CREPE, 10 CM * 4 CM	20
130	BANDAGE CREPE ELASTIC COTTON 4 M X 10 CM	5391



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131	BANDAGE CREPE ELASTIC COTTON 4 M X 7.5 CM	4357
132	BANDAGE PRESSURE, PAD+ELASTIC BAND+PRESSURE BAR STERILE	1000
133	Bandages, extensible, non-adhesive, 6 cm * 4cm	1000
134	BAR CLAMPS UMBILICAL STERILE SU INDIV. PACK	1020
135	BISTOURY BLADE N° 22 FOR HANDLE N° 4	20
136	blood glucose test strips GlucoMen@ areo Sensor-50 un.	500
137	BLOOD LANCET STERILE NEEDLE 23G	4300
138	CHLORINE, 5mg, NaDCC 8.5mg, for disinfection 1l water, tab	10
139	COMPRESS NON-STERILE Gauze 10 X 10 CM	500
140	COMPRESS NON-STERILE Gauze 5 X 5 CM	500
141	COMPRESS STERILE Gauze 10 X 10 CM	100
142	COMPRESS STERILE Gauze 5 X 5 CM	200
143	CONTAINER SAMPLE URINE PLASTIC CRISTAL NON-STERILE 150 ML	200
144	DELIVERY SET 3 INSTRUMENTS	3
145	DELIVERY SET 7 INSTRUMENTS	3
146	DRAWSHEET, disposable, plasticized, absorbable, 60*60 cm	120
147	DRESSING SET BASIC DISPOSABLE	10
148	EXAMINATION GLOVES LARGE	27500
149	EXAMINATION GLOVES MEDIUM	27500
150	EXAMINATION GLOVES NITRILE, MEDIUM	5000
151	Face mask protective N95	1000
152	Face shield (reusable)	250
153	FACE SHIELD ONE-WAY VALVE S.U PVC	50
154	FETAL HEART PULSE DETECTOR (DOPPLER) POCKET TYPE	1
155	FILM DRESSING IV STERILE M	10
156	FIRST AID BACKPACK KIT	1
157	FIRSTAID PLASTERS	10
158	GAUZE HYDROPHILIC COTTON ROLL 4.5 M X 7.5 CM	100
159	GLASSES PROTECTIVE POLYCARBONATE	50
160	GLOVES LATEX NON-STERILE LARGE	5000
161	GLOVES LATEX NON-STERILE MEDIUM	4000
162	GLOVES LATEX NON-STERILE SMALL	300



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163	GLOVES SURGICAL STERILE SU T 7.5	1500
164	GLUCOMETRE TEST STRIPS NOVA STATSTRIP REF. 42214	30000
165	Goggles Protective	21
166	HYDROPHILLIC COTTON WOOL ROLL 500 GR	1100
167	INFUSION SET COMPLETE WITH NEEDLE	400
168	INTRA UTERINE DEVICE, (I.U.D.), copper, TCU 380 A	1200
169	MALE CONDOM LUBRICATED RESERVOIR NF	32000
170	MICROPORE PLASTER 5 M X 2.5 CM	1300
171	MICROPORE PLASTER WITHOUT ROLL HOLDER 9.14 M X 1.25 CM	100
172	NEEDLE CONTAINER 5 L CARDBOARD FOR INCINERATION	600
173	NEEDLE SU 19 G 40 MM 11 / 10	200
174	NEEDLE SU 21 G 40 MM 8 / 10	200
175	NEEDLE SU 23 G 30 MM 6 / 10	200
176	NEEDLE SU SC 25 G 16 MM 5 / 10	200
177	Overall gowns, disposable (non-absorbent)	3000
178	OXYGEN MASK WHITH NEBULIZER CUP ADULT	200
179	Pad menstrual maternity use nonsterile	50
180	PLASTER (SURGICAL TAPE) ROLL 5 M X 2 CM	50
181	PREGNANCY TEST	200
182	SPACER BABYHALER WITH BABY MASK AND 2 VALVES	10
183	STETHOSCOPE DOUBLE CUP	1
184	surgical Gowns disposable	1400
185	surgical Gowns disposable (non-absorbent)	5000
186	Surgical Gowns/coveralls Non-absorbent	300
187	SURGICAL MASK SU	34500
188	SURGICAL MASK VERY HIGH FILTRATION (N95)	10000
189	SYRINGE SU 2 ML	300
190	SYRINGE SU 2 PIECES LUER 10 ML	300
191	SYRINGE SU 2 PIECES WITH NEEDLE 5 ML	1000
192	TABLE MAYO STAINLESS STEEL 700 X 450 MM	1
193	TENSIOMETER MANO CUFF CHILD (SPHYGMOMANOMETER ANEROID)	1
194	TENSIOMETER VAQUEZ LAUBRY HOSPITAL ADULT VELCRO	1





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195	TEST PREGNANCY RST / HCG	6500
196	TEST URINE STRIP URITOP 10 PARAMETERS	2800
197	THERMOMETER -10°/+60° EXTERNAL PROBE	1
198	THERMOMETRE, ELECTRONIC, ACCURACY 0.1 C	10
199	TONGUE DEPRESSOR ADULT WOOD SU	21000
200	TOURNIQUET FLAT LATEX 75 CM X 18 MM	10
201	TRAY STAINLESS STEEL RECTANGULAR 20 X 13 X 2,5 CM	5
202	UNDER PAD 60*90CM -25un maternity	1000
203	URINE POUCH 2 L + EMPTYING	10
204	WHITE PVC APRON 120 X 90 CM THICK 0.3 MM	10
205	WRISTBAND BRACHIAL PERIMETER MUAC PED PP 115 MM	10
<b>EQUIPMENT</b>		
N#	DESIGNATION	QUANTITY
206	ABCESS SUTURE SET, 7 instruments, w/o box	20
207	BED SIDE SCREEN, three panels, wheeled	10
208	ELBOW CRUTCH, Adult, adjustable length, pair	15
209	ELBOW CRUTCH, child, adjustable length, pair	15
210	Examination Light (Portable)	5
211	Foetal Stethoscope	10
212	FULL SELF-INFLATING BAG (AMBU) Adult SIZE	5
213	FULL SELF-INFLATING BAG (AMBU) PAEDIATRIC SIZE	4
214	Height Boards with Height Accurate Measurement for Adult	5
215	HEMOGLOBIN PHOTOMETER HEMOCUE 201	4
216	MEASURING APPARATUS, paediatric, hor./vert., 130 cm, wood	5
217	Measuring Apparatus, Tape, Vertical, 200 Cm	3
218	MEDICAL DRESSING TROLLEY 2 SHELVES + ACCESSORIS	6
219	MODULE AUTOCLAVE STEAM 39 I	1
220	NEBULIZER	2
221	NEWBORN RESCUSCITATION TABLE	3
222	OTOSCOPE, halogen + SPECULA	2
223	PENLIGHT WITH TONGUE DEPRESSOR HOLDER	10
224	Pills/tablets counting tray	30



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225	PUMP, SUCTION, ELECTRICAL (DeVilbiss VacuAide QSU)	5
226	Scale, Mechanical, Adult 0-150 Kg, Grad. 500 G	10
227	Speculum, Vaginal, Stainless steel standard and large size	50
228	Stand, Infusion, 2 Hooks, On Castors	20
229	Stethoscope, Dual Head, 2 Diaphragms, Adult/Child	10
230	Stethoscope, one cup	10
231	TENSIOMETER VAQUEZ LAUBRY HOSPITAL ADULT VELCRO	20
232	THERMOMETER -10°/+60° EXTERNAL PROBE	5
233	Thermometer Electronic Accuracy	50
234	WHEELCHAIR, collapsible	6

### TERMS AND CONDITIONS FOR THE SUBMISSION OF TENDER OFFERS

#### 8. Eligibility and applicable regulations and rules of origin

Participation in tendering is open on equal terms to any natural and legal persons or company. However, to comply with some of Medicos del Mundo's donors' rules and internal requirements, participants must clearly comply with WHO Model Quality Assurance System ("MQAS") for procurement of medical supplies

#### 9. Instructions to submit an Offer

##### 9.1 Response format

The tender shall consist of one original paper copy placed in a sealed non-identifiable envelope, with the words "**not to be opened before the tender opening session**" written in English.

This sealed non-identifiable envelope shall be titled:

**Tender Reference: NES/MAD/MED//20/002**

The tenders shall be sent by registered mail, by private courier service or personal delivery against receipt to the following address:



## CALL FOR TENDERS

Contact name: Marcial Rodriguez  
Address: Calle del Conde de Vilches, 15, 28028 Madrid  
Phone: +34 660 231 320  
E-mail: Marcial.rodriguez@medicosdelmundo.org

**So that it is received no later than December 14th, 2020 at 2 pm**

**An electronic version of the offer (either on a CD / DVD or on a USB key) will be much appreciated.**

**Offers can potentially be submitted by email.**

In such case, the same reference shall be used as the email title.  
Offers should be sent to marcial.rodriguez@medicosdelmundo.org  
Within the same deadline as offers submitted in hard (paper) copies.

Whichever format is chosen, offers must be received by Medicos del Mundo no later than the deadline of submission is **December 14th, 2020 at 2 pm**

**NB: Late proposals will not be accepted and will be returned to the Proponent or discarded.** Also, all proposals will be irrevocable after the Call for Tenders closing date

### **9.2 Tender Content**

- Financial and technical

The selected suppliers must be providing the following document for all the quoted items:

- Certificate of Origin
- Certificate of Analysis
- Packing list
- Commercial invoice

## **10. Call for Tender Process**



## CALL FOR TENDERS

Medicos del Mundo reserves the right to negotiate, accept or reject any or all proposals and quotations at its sole discretion and to pursue or act further on any responses it considers advantageous. Medicos del Mundo does not bind itself to accept the lowest prices or any proposal. All proposals will be irrevocable after the Call for Tenders closing date. Medicos del Mundo reserves the right to select a shortlist of pre-selected suppliers, based on the selection criteria (mainly prices and availability). Further discussions and competitive dialogue may then be conducted with the pre-selected suppliers, including quantity fluctuation.

### 11. Currency of tenders

Tenders must be presented in euro/, VAT included and transportation cost until Erbil Airport

### 12. Language of offers and procedure

The offers, all correspondence and documents related to the tender exchanged by the bidder and Medicos del Mundo must be written in English.

### 13. Information session and question & clarification

No clarification visits and session planned.

If Medicos del Mundo, either on its own initiative or in response to a request from a prospective bidder, provides additional information on the tender dossier, such information will be communicated simultaneously in writing to all the bidders.

Bidders may submit questions in writing to the following address, ideally by email, or by post mail, up to three (3) calendar days before the deadline for submission of tenders, specifying the publication reference: **NES/MAD/MED//20/002**

Contact name: Marcial Rodriguez  
Address: Calle del Conde de Vilches, 15, 28028 Madrid  
Phone: +34 660 231 320



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E-mail: [marcial.rodriguez@medicosdelmundo.org](mailto:marcial.rodriguez@medicosdelmundo.org)

Any prospective tenderer seeking to arrange individual meetings with Medicos del Mundo during the tender period may be excluded from the tender procedure.

### **14. Tender validity period**

Suppliers shall be bound by their tenders for a period of sixty (60) days minimum from the deadline for submission of tenders.

However, the Prices and conditions defined in the contract signed with the selected supplier will be valid for six (6) months after contract signature.

### **15. Procurement implementation periods**

Goods must be delivered before **January 31st, 2020**.

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## SUBMISSION OF BIDS

### **16. Costs of bid preparation**

The costs of the preparation of bids will be the responsibility of the tenderer and will not be reimbursable.

### **17. Ownership of tendering documents**

All tenders or proposals received for this call for tenders will become the property of Médicos del Mundo Spain. Tenderers therefore waive ownership of any tenders submitted.

### **18. Modification or rescission of tenders**

Tenderers may modify or withdraw their tenders by means of written communication delivered prior to the closure of the tendering period specified in section 13 of this document.



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Modifications will not be allowed after this date. Tender rescissions will end the tenderer's participation in the tender process and will render null and void the terms and conditions of the call for tenders for the tender submitted. The envelope containing this tender must accordingly be marked 'Modified' or 'Rescinded' as applicable.

### 19. Opening of tenders

- 19.1 The purpose of the opening and analysis of tenders is to establish whether the tenders received are complete as per the requisites of the call for tenders.
- 19.2 Tenders will be opened in a public session on **December 16th, 2020** at Medicos del Mundo Spain Head Quarter (Calle del Conde de Vilches, 15, 28028 Madrid) by a committee specifically authorized for this purpose. The committee will take minutes of the session that will be available upon request.
- 19.3 Information to be made public, at the discretion of Médicos del Mundo Spain, includes the names of the tenderers, the monetary value of the bids offered, any discounts offered by the tenderers, and any modification or rescission notifications received.
- 19.4 Any release of information related to the analysis, evaluation, request for clarification, the comparison of tenders or recommendations is prohibited during the period between the opening of tenders and the awarding of the contract.
- 19.5 Any attempt on the part of a tenderer to influence the Committee of Evaluation during the evaluation, clarification or comparison of tenders or to obtain information relative to the adjudication procedures will disqualify that party's participation in the tendering process.

### 20. Evaluation of tenders

#### 20.1 Financial evaluation:

Any calculation errors must be identified to ensure that the tendered bids are technically equivalent. The Evaluation Committee must correct detected errors in the following manner:



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- when there is a discrepancy between quantities in figures and words, the amount indicated in words will prevail.
- when there is a discrepancy between a unit price and a total price, the unit price will be accepted as the official bid price.

The corrected amounts calculated by the Evaluation Committee will be considered binding. In the case that the bidder does not accept the correction made by the committee, his/her bid will be considered null and void.

20.2 To ensure transparency and equal treatment, and to facilitate the examination and evaluation of tenders, the Evaluation Committee may request clarifications from each tenderer that has submitted a tender, including a breakdown of unit prices, specifying a reasonable period of time to respond to this request for additional information. Any request for clarification and the response to this request must be made in writing. Such request does not contemplate nor will admit any changes in pricing or in the contents of the tender apart from those changes necessary for the rectification of errors of calculation discovered during the evaluation of tenders outlined in point 20.1. No request for clarification may misrepresent the content of tenders presented by other parties. Any decision taken concerning the non-conformity of tenders submitted must be justified in the minutes of the evaluation session.

### 20.3 Criteria of adjudication

Standard criteria for adjudication must be applied except in cases in which a waiver has been approved authorising the use of other criteria. The criteria of adjudication utilised will be that which best addresses the technical aspects of the call for tenders and provides the best quality and the lowest price. The availability of the goods will be also a determinant criterion.

## 21. Contract signing and implementation of guarantees

21.1 The awarded contractor firm will be informed in writing that his/her bid has been accepted (notification of contract award). Before the contract is signed, Médicos del Mundo Spain may request that the winning contractor present documents required by the national



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legislation in which the firm (or each member of the consortium whenever relevant) is legally established as proof that it/they are in full compliance with pertinent government obligations and regulations.

- 21.2 The awarded contractor must sign, date and return the contract within fifteen days of receipt of the same document signed by Médicos del Mundo Spain. Upon the signing of the contract the tenderer will become the official contractor and the contract will take effect.
- 21.3 If the awarded tenderer neglects to sign and deliver the said contract within the stipulated time period, Médicos del Mundo Spain holds the right to consider the awarding of the contract null and void.

### *Cancellation of an invitation to tender*

In the case that an invitation to tender is cancelled, Médicos del Mundo must notify all tenderers. If the tender invitation is cancelled prior to the opening of tenders, these must be returned closed and sealed to the tenderers.

Cancellation is permitted in the following cases:

- when the call for tenders has gone unanswered, to be considered the case if no tender has been received or if none merit award due to economic or quality considerations.
- in the case that technical or economic aspects of the project have been fundamentally modified.
- when extenuating circumstances or circumstances beyond the control of the organisation render the project impossible.
- when tender bids complying with the technical criteria are beyond the budgetary resources of the organisation.
- when irregularities in the tender process have occurred, particularly in matters related to fair competition.





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**In no event will Médicos del Mundo be deemed responsible in any way for any damages or for consequential losses stemming from, or related in any way to, the cancellation of a call for tenders, even in the case that Médicos del Mundo Spain may have been advised of the possibility of a filing of a claim for damages. The publication of a call for tenders does not suppose any legal obligation on the part of Médicos del Mundo to undertake or implement the programme advertised.**

### **23. How to resolve questions concerning tender documents**

Suppliers with questions concerning this call for tenders must send them in writing to the following Email address: [marcial.rodriquez@medicosdelmundo.org](mailto:marcial.rodriquez@medicosdelmundo.org) at least al 3 days before the closing date for the presentation of bids as indicated in point 20 of this document.

Médicos del Mundo Spain must reply to their requests for information at least 1 days before the closing date for the presentation of tenders. Clarifications added and minor changes made to in the tender documents must be communicated to all invited tenderers.

### **24. Resolution**

Médicos del Mundo Spain will have 30 calendar days from the date indicated in point 16 of this document to resolve this tender process; unsuccessful tenderers will be informed in writing of the committee's decision within 15 calendar days of the definitive date of the contract award.

Date and Signature.

12/11/2020

Marcial Rodriguez – Logistic Advisor.